

The American Junior Year at Heidelberg University

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Preparing an Application for Admissions to the University of Heidelberg (Antrag auf Zulassung zum Studium)

The *Antrag auf Zulassung zum Studium* is to be completed as follows:

- Where not otherwise directed, leave spaces blank.
 - Enter all items in clear block letter in ink.
1. If you are entering in the fall, cross out the words Sommersemester and indicate the year you will begin in Heidelberg, e.g. 02-03. If you will begin in the Summer Semester cross through the word Wintersemester and add the appropriate year.
 2. In item, 1.1 Studiengang 1. Wahl, in the first box marked Hauptfach, enter DEUTSCH ALS FREMDSPRACHE, and
 3. In item 1.1.2 in the box to the right, to the right of the word Fachsemester, enter a number one (1).
 4. In item 1.1.3, enter an X in the box labeled Kein Studienabschluß in der Bundesrepublik beabsichtigt.
 5. In item 2, Angaben zur Person, enter your last name in the field labeled Familiennamen, and your first and middle name in the second field labeled Vorname plus Namenszusätze. The names here must match those in your passport.
 7. In the box labeled Geburtsdatum, enter your birthday. Tag means the day, Monat means month, and Jahr means year. So 18/09/82 means September 18, 1982.
 8. Mark an X next to your gender; männlich means male, weiblich female.
 9. Under Geburtsort enter the city and state where you were born, e.g. COLUMBUS, OHIO.
 10. Under the item Staatsangehörigkeit, enter USA or country you are from on the line and cross out the three boxes.
 11. Item 3 calls for your correspondence address while in Heidelberg, and this should be the address of the American Junior Year Student Center. In the field labeled Straße, Hausnummer, enter HAUPTSTRASSE 133.

In the field labeled Postleitzahl enter 069117.

In the field labeled Ort etc. enter HEIDELBERG.

On the line marked Telefon-Nr. enter HD 23874.

On the line labeled Staat write BADEN-WÜRTTEMBERG.

12. Item 4 calls for your home address. In the field labeled Straße, Hausnummer, enter your address and street, e.g. 25 Frost Parkway.

In the field labeled Ort und Zustellbezirk enter your city, state, and zip code, e.g. TIFFIN, OH 44883.

On the line labeled Staat, enter USA or country you are from.

13. Item 5.1 calls for your high school graduation. Enter the words HIGH SCHOOL DIPLOMA, the year you graduated, the name of your high school, the city and state where it is located, e.g. High School Diploma, 2000, Columbian High School, Tiffin, Ohio, USA.

14. In 6.1 through 6.5 write an X by nein.

15. In 7 enter the names of all colleges and universities you have attended. Under Name der Hochschule enter the name of the College or University. Under Fachrichtung, enter you major. Under Zeit-Dauer enter the dates attended, von (from) bis (to) as years. e.g. 98-00. Under Prüfung? Welche? enter any degrees you have earned, or leave blank. Under Zeitpunkt enter the year of any degree earned. Under Ergebnis/Note enter your cumulative grade point average.

16. In item 8.1 put an X in the box marked ja. Under Wo enter HIGH SCHOOL and/or UNIVERSITÄT as appropriate. Under Wie lange enter the number of years you have learned German, e.g. 4 JAHRE.

In the second area under Genaue Bezeichnung der Institution, write the NAME OF YOUR HIGH SCHOOL (if appropriate) and the NAME OF YOUR COLLEGE OR UNIVERSITY (if appropriate).

In the third area under 8.1 mark an X by ja if you are now taking a German course, by nein if you are not. Enter the name of the course you are presently taking, as it will appear on you transcript, e.g.

GER 302 ADVANCED GER.

17. In 8.2 mark an X by nein.

18. In field 9.1 check ja if you receive financial aid; check nein if you do not.
19. In field 9.2 write X by nein.
20. In field 9.3. write X by nein.
21. In field 9.4. check ja or nein as appropriate. Do you belong to a German speaking minority in your country of residence?
22. In 9.5 check ja and enter AMERICAN JUNIOR YEAR AT HEIDELBERG and enter the date of the start of your first semester with the program.
23. For 10, write in German and as neatly as possible your *Lebenslauf*—a chronological listing of your pre-college education and of your university education.
24. In 11 check nein.
25. In 12 write AJY-PROGRAMM.
26. At the end of the document enter the place and date of your signature. Ort means the city where you are signing this, Datum means date (enter the day first then month then the year). Unterschrift means signature, and you should sign as your name appears in your passport and in field 2 on page 1 of this form.